

NOVATO UNIFIED SCHOOL DISTRICT

Board Policy

Series 3000

BP 3260

BUSINESS SERVICES

FEES AND EXPENDITURES

The Governing Board desires to furnish books, materials and instructional equipment as needed for the educational program. Because the needs of the district must be met with limited available funds, the Board may charge fees when specifically authorized by law.

The district shall consider the student and parent/guardian's ability to pay when establishing fee schedules and granting exceptions.

Legal Reference:

EDUCATION CODE

8263 Child care eligibility

8760-8773 Outdoor science and conservation programs

17551 Property fabricated by students

19910-19911 Offenses against libraries

32033 Eye protective devices

32221 Insurance for athletic team member

32390 Fingerprinting program

35330-35332 Excursions and field trips

35335 School camp programs

38080-38085 Cafeteria establishment and use

38119 Lease of personal property; caps and gowns

39807.5 Payment of transportation costs

39837 Transportation of students to places of summer employment

48050 Residents of adjoining states

48052 Tuition for foreign residents

48904 Liability of parent or guardian

49066 Grades, effect of physical education class apparel

49091.14 Prospectus of school curriculum

51810-51815 Community service classes

52612 Tuition for adult classes

52613 Nonimmigrant aliens

58550-58562 Educational clinics

60410 Students in classes for adults

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GOVERNMENT CODE

6253 Request for copy; fee

38120 Use of school band equipment on excursions to foreign countries

VEHICLE CODE

21113 Public grounds (parking)

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

UNITED STATES CODE, TITLE 8

1184 Foreign Students

COURT DECISIONS

Driving School Assn of CA v. San Mateo Union HSDt (1993) 11 Cal. App. 4th 1513

Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251

Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739

Hartzell v. Connell (1984) 35 Cal. 3d 899

CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738

cf.1321 – Solicitation of Funds from and by Students

cf. 3250 – Transportation Fees

cf. 3290 – Gifts, Grants and Bequests

cf. – Recovery for Property Loss or Damage

cf. – Free and Reduced Lunch

cf. – Insurance

cf. - Extracurricular and Cocurricular Activities

cf. – Actions by the Board

Management Resources:

CDE MANAGEMENT ADVISORIES

1030.97 Fiscal Management Advisory 97-02: Fees Deposits and Other Charges

The district shall charge only those fees specifically authorized by law.

WEB SITES

CDE: <http://www.cde.ca.gov>

Approved: March 6, 2001

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The following fees and charges are permissible if approved by the Governing Board:

1. Insurance for athletic team members, with an exemption for financial hardship.
2. Insurance for medical or hospital service for students participating in field trips and excursions.
3. Expenses of students' participation in a field trip or excursion to another state, the District of Columbia or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds.
4. Student fingerprinting program.
5. School camp programs operated pursuant to Education Code 8760-8773 provided that the fee is not mandatory.
6. Personal property of the district fabricated by students, as long as the cost of the property does not exceed the cost of the materials provided by the district.
7. Home-to-school transportation and transportation between school and regional occupational centers, programs or classes, as long as the fee does not exceed the statewide average non-subsidized cost per student and so long as exemptions are made for indigent and disabled students.
8. Transportation to and from summer employment programs for youth.
9. Physical education uniforms.
10. Rental or lease of personal property needed for district purposes, such as caps and gowns used by seniors in graduation ceremonies.
11. Deposit for band instruments, music, uniforms and other regalia which school band members take on excursions to foreign countries.

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12. Fees for community service classes.
13. Eye safety devices, at a price not to exceed the district's actual costs.
14. Actual costs of duplication for copies of public records.
15. Actual costs of duplication for reproduction of the prospectus of school curriculum.
16. Food sold at school subject to free and reduced price meal program eligibility and other restrictions specified in law.
17. Fines or reimbursements for lost or damaged district property or damage to library property.
18. Tuition for out-of-state and out-of-country residents.
19. Adult education books, materials, and classes as specified in law.
20. Child care and development services.
21. Parking on school grounds .
22. Educational clinics.

5 CCR 350

Education Code 17551

Education Code 35330

Education Code 35335

Education Code 38120

Education Code 32033

Education Code 32390

Education Code 38084

Education Code 39807.5

Education Code 32221

Education Code 35331

Education Code 38119

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Education Code 39837
Education Code 49091.14
Education Code 48050, 48052, 52613; 8 USC 1184
Education Code 51815
Education Code 52612, 60410
Education Code 58550-58562
Education Code 19910-19911, 48904
Education Code 8263

Government Code 6253

Vehicle Code 21113

cf. 3250 - Transportation Fees
cf. 3551 - Food Service Operations/Cafeteria Funds
cf. 3553 - Free and Reduced Price Meals
cf. 3554 - Other Food Sales
cf. 3515.4 - Recovery for Property Loss or Damage
cf. 5020 - Parent Rights and Responsibilities
cf. 5111.1 - District Residency
cf. 5111.2 - Nonresident Foreign Students
cf. 5127 - Graduation Ceremonies and Activities
cf. 5148 - Child Care and Development
cf. 5142 – Safety
cf. 5142.1 - Identification and Reporting of Missing Children
cf. 5143 – Insurance
cf. 6142.5 - Environmental Education
cf. 6142.7 - Physical Education
cf. 6153 - School-Sponsored Trips
cf. 6200 - Adult Education

Approved: March 6, 2001