

# NOVATO UNIFIED SCHOOL DISTRICT

## Board Policy

Series 0000

BP 0510

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### MISCELLANEOUS

#### ACCOUNTABILITY REPORT CARDS

The Governing Board views school accountability report cards as an excellent way to inform the community about conditions, needs and progress at each school and to help provide data by which parents/guardians can make meaningful comparisons between schools. In addition, the process of developing the report cards gives the school staff opportunities to review achievements, identify areas for improvement, enlist local support and establish a vision for the future.

The Superintendent or designee shall maintain a process for developing annual report cards for each school site with input from all segments of the school community. After the report cards are issued, the Superintendent or designee shall provide opportunities for staff and the community to discuss their content and strategies for communicating the information contained in the cards to all stakeholders.

(cf. 0420 - School Plans/Site Councils)  
(cf. 0500 - Accountability)  
(cf. 1112 - Media Relations)  
(cf. 6190 - Evaluation of the Instructional Program)

#### Legal Reference:

#### EDUCATION CODE

33126 School Accountability Report Card  
33126.1 School Accountability Report Card model template  
33126.2 Secretary of Education school accountability report card study  
35256 School Accountability Report Card  
35256.1 Information required in the School Accountability Report Card  
35258 Internet access to the School Accountability Report Card  
41409 Calculation of statewide averages  
41409.3 Salary information required in the School Accountability Report Card  
46112 Minimum school day for grades 1, 2 and 3  
46113 Minimum school day for grades 4 through 8  
46117 Minimum kindergarten school day  
46141 Minimum school day (high school)  
51225.3 Requirements for graduation  
52052 Academic performance index  
52053 Immediate intervention/underperforming schools program  
52056 Meeting growth targets

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60600-60618 General provisions  
60640-60648 Standardized testing and reporting program  
60800 Physical fitness testing  
60850 High school exit examination  
60851 High school exit examination  
CALIFORNIA CONSTITUTION  
Article 16, Section 8.5(e) Allocations to State School Fund

Management Resources:

WEB SITES

CDE: <http://www.cde.ca.gov>

Adopted March 20, 2001

# NOVATO UNIFIED SCHOOL DISTRICT ADMINISTRATIVE RULES AND REGULATIONS

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## MISCELLANEOUS

### ACCOUNTABILITY REPORT CARDS

Each year the principal or designee at each school shall prepare an annual school accountability report card which shall include, but is not limited to, an assessment of the following school conditions: (Education Code 33126, 35294.6, 52056)

1. Student achievement by grade level, as measured by the Standardized Testing and Reporting Programs pursuant to Education Code 60640-60648
  - a. Student achievement in and progress toward meeting reading, writing, arithmetic and other academic goals, including results by grade level from the assessment tool used by the district, using percentiles when available for the most recent three-year period

(cf. 6162.5 - Student Assessment)

- b. Upon adoption of a statewide assessment system, pursuant to Education Code 60600-60618 and 60800, the results of the statewide assessment by grade level, as measured by the results of the statewide assessment
  - c. For secondary schools with high school seniors, the average verbal and math Scholastic Assessment Test scores to the extent provided to the school and the percentage of seniors taking that exam for the most recent three-year period
2. Progress toward reducing dropout rates, including the one-year dropout rate listed in the California Basic Education Data System for the school over the most recent three-year period, and the graduation rate, as defined by the State Board of Education, over the most recent three-year period when available pursuant to Education Code 52052

(cf. 0420.3 - School-Based Student Motivation and Maintenance Program)

(cf. 5147 - Dropout Prevention)

3. Estimated expenditures per student and types of services funded
4. Progress toward reducing class sizes and teaching loads, including the distribution of class sizes at the school by grade level, the average class size, and, if

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applicable, the percentage of students in grades kindergarten through 3 participating in the Class Size Reduction Program, using California Basic Education Data System information from the most recent three-year period

(cf. 6151 - Class Size)

5. The total number of the school's fully credentialed teachers, the number of teachers relying upon emergency credentials, the number of teachers working without credentials and any assignment of teachers outside their subject areas of competence for the most recent three-year period
6. Quality and currency of textbooks and other instructional materials, including whether textbooks and other materials meet state standards and have been adopted by the State Board of Education for grades kindergarten through 8 and by the Board for grades 9 through 12, the ratio of textbooks per student and the year the textbooks were adopted

(cf. 6161 - Equipment, Books and Materials)

7. Availability of qualified personnel to provide counseling and other student support services

(cf. 6164.2 - Guidance/Counseling Services)

8. Availability of qualified substitute teachers

(cf. 4121 - Temporary/Substitute Personnel)

9. Safety, cleanliness and adequacy of school facilities
10. Adequacy of teacher evaluations and opportunities for professional improvement, including the annual number of school days dedicated to staff development for the most recent three-year period

(cf. 4115 - Evaluation/Supervision)

11. Classroom discipline and climate for learning, including suspension and expulsion rates for the most recent three-year period

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

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12. Teacher and staff training and curriculum improvement programs

(cf. 4131 - Staff Development)

(cf. 4131.5 - Professional Growth)

(cf. 4131.6/4231.6/4331.6 - Professional Development Program)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

13. Quality of school instruction and leadership

14. The degree to which students are prepared to enter the work force

(cf. 6030 - Integrated Academic and Vocational Instruction)

15. The total number of instructional minutes offered in the school year, separately stated for each grade level, as compared to the total number of the instructional minutes per school year required by state law, separately stated for each grade level

16. The total number of minimum days in the school year, as specified in Education Code 46112, 46113, 46117 and 46141

(cf. 6111 - School Calendar)

17. The number of Advanced Placement courses offered, by subject

(cf. 6141.5 - Advanced Placement)

18. The Academic Performance Index including (a) the disaggregation of subgroups as set forth in Education Code 52052 and the decile rankings and a comparison of schools, and (b) a description of the school's ranking on the Academic Performance Index and the components of the ranking

19. Whether the school qualifies for the Immediate Intervention for Underperforming Schools Program pursuant to Education Code 52053, and whether the school applied for, and received a grant pursuant to that program

(cf. 0520 - Intervention for Under performing Schools)

20. Whether the school qualifies for the Governor's Performance Award Program

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(cf. 0530 - Awards for School Performance)

21. When available, the percentage of students, including the disaggregation of subgroups as set forth in Education Code 52052, completing grade 12 who successfully complete the high school exit examination as set forth in Education Code 60850 and 60851, as compared to the percentage of students in the district and statewide completing grade 12 who successfully complete the examination

(cf. 6146.1 - High School Graduation Requirements)

22. Contact information pertaining to any organized opportunities for parental involvement

(cf. 6020 - Parent Involvement)

23. For secondary schools, the percentage of graduates who have passed course requirements for entrance to the University of California and California State University pursuant to Education Code 51225.3 and the percentage of students enrolled in those courses, as reported by the California Basic Education Data System or any successor data system
24. Whether the school has a college admission test preparation program
25. The status of the school's safety plan, including a description of the plan's key elements

(cf. 0450 - Comprehensive Safety Plan)

School accountability report cards shall also include the following information:  
(Education Code 41409.3)

1. The beginning, median and highest salary paid to teachers in the district, as reflected in the district's salary scale
2. The average salary for school-site principals in the district
3. The salary of the Superintendent
4. The percentage of the district's budget allocated to teachers' salaries
5. The percentage of the district's budget allocated to administrative salaries

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6. As provided by the state, for items #1-5 above, the statewide average in districts of the same size and type

## Notifications

The Governing Board shall annually issue a school accountability report card for each school site, publicize such reports, and notify parents/guardians that a copy will be provided upon request. (Education Code 35256)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall ensure that the district makes the information contained in the school accountability report card accessible on the Internet. He/she shall ensure that this information is updated annually. (Education Code 35258)

Adopted March 20, 2001